

PROTECTION OF YOUR PERSONAL DATA

**This privacy statement provides information about
the processing and the protection of your personal data**

Processing operation:

Treatment of personal data in the framework of the management and monitoring of the bicycle parts exemption scheme (Commission Regulation (EC) No 88/97 of 20 January 1997)

Data Controller: Directorate-General for TRADE, Directorate H "Trade Defence" Unit H4

Record reference: DPR-EC-02831.1

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1. Introduction

The European Commission (hereafter 'the Commission') is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation for the purpose of investigations carried out in the context of the framework of the management and monitoring of the bicycle parts exemption scheme (Commission Regulation (EC) No 88/97 of 20 January 1997) by the Directorate-General for TRADE of the European Commission, Directorate H, unit 4 (hereinafter: DG TRADE) is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: DG TRADE collects and uses your personal information to implement and monitor the bicycle parts exemption scheme only.

Your personal data is necessary to identify a legal representative of the company asking for an exemption.

The collected personal data are stored on a dedicated server of DG TRADE, the operations of which follow the Commission's security decisions and provisions established by the Security Directorate for this kind of servers and services.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data

We process your personal data pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725, because processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body.

The Union law which is the basis for processing is:

- Article 207 of the Treaty on the Functioning of the European Union
- Regulation (EU) 2016/1036 of the European Parliament and of the Council of 8 June 2016 on protection against dumped imports from countries not members of the European Union, as last amended by Regulation (EU) 2018/825 of the European Parliament and of the Council of 30 May 2018 (OJ L 143, 7.6.2018, p.1)
- Commission Regulation (EC/ No 88/97 of 20 January 1997 (OJ L 17, 21.1.1997, p. 17) on the authorization of the exemption of imports of certain bicycle parts originating in the People's Republic of China from the extension by Council Regulation (EC) No 71/97 of the anti-dumping duty imposed by Council Regulation (EEC) No 2474/93

4. Which personal data do we collect and further process?

In order to carry out this processing operation, DG TRADE collects the following categories of personal data:

- Title (Mr/Ms), first name, last name
- Email address
- Organisation including business address

- Professional phone and fax number

The provision of personal data is mandatory to meet a statutory requirement, notably to implement and monitor the bicycle parts exemption scheme. If you do not provide your personal data, possible consequences are the rejection of your exemption request or the revocation of the exempting authorisation previously delivered.

5. How long do we keep your personal data?

DG TRADE only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing and namely:

- a) in the case the relating exemption request is rejected, a year which starts running from the adoption of the Decision rejecting the request;
- b) in the case of exemption granted, personal data is retained as long as the exempting authorisation is valid.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on a server of the European Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a).

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have

comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, DG TRADE TRADE-BICYCLE-PARTS@ec.europa.eu

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: **DPR-EC-02831**.